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 (undice 8:120)
## Dear Parents \& Families,

I am excited to be returning as your child's teacher this school year! I will be teaching both math and ELA in C208, so they will remain in my classroom for the entire day when they attend school (no switching classes like last year).

This will be an interesting year as we will be starting with virtual instruction on August 24th. I will do my best to provide your child with quality instruction within the limitations created by the COVID-19 situation. I would also like thank you for everything you did at the end of last school year and that you will continue to do this year to help your child be successful in school. I know that it has been difficult and stressful juggling all of the responsibilities of work, managing your household, and ensuring that your child is completing their work online.

I would like to give you advanced notice that I will be going on maternity leave from mid January through the end of the school year. A substitute teacher will be instructing the class during that time.

If you have questions or concerns, the best way to reach me is through email. I have also listed my class website below which includes reminders and announcements for parents as well as resources for students to access at home.

Class Website:
www.hayashi2020.weebly.com


Email:
melissa_hayashi@nanakuli.k12.hi.us

## -Mns. Hayashi

## Important Information:

- You will have an opportunity to schedule face-to-face interactions between your child and me to help them get set up for distance learning success and to complete computer assessments from August $17^{\text {th }}-20^{\text {th }}$. Appointments will be accepted on a first come, first served basis.
- From August $24^{\text {th }}$ - September $11^{\text {th }}$, school will be in session virtually. Your child will be responsible for attending daily video conferences through Google Meet and completing work on various online programs (the daily schedule will be emailed next week).
- Grades will be given based on their performance on assignments and attendance will be taken during the first video conference session of each day. If they are not present, they will be marked absent.
- While I appreciate parental support on student assignments (such as explaining directions, reading to the student, and checking work), please ensure that the work your child completes at home is their own. If your child is taking a test, please do not provide any assistance.
- Your child should be reading for 20 minutes each night including weekends and holidays.



## Important Contact Information

## DOE Health Hotline:

Phone: (844) 436-3888
Monday-Friday, 8am-3pm
DOE Ohana Help Desk (tech support):
Website: ohanahelpdesk.org
Phone: (808) 643-DESK
Monday-Friday at 7am-8pm
Sunday at 4-8pm
Closed on state holidays
Can assist with connectivity-related issues, access and security issues, device support, and general IT support

## Acellus Learning Accelerator:

This is for students who chose the $100 \%$ distance learning option
Phone: (816) 622-5000
Lehi Fenn: (816) 883-3851, lehi_fenn@science.edu
Kevin Beach: (816) 235-3532, kevin_beach@science.edu
Felicia Mann: (816) 235-3811, felicia_mann@science.edu

## Mrs. Hayashi:

Website: www.hayashi2020.weebly.com
Email: melissa_hayashi@nanakuli.k12.hi.us
Contact me for the following reasons:

- Academic support in ELA or math
- Questions about distance learning assignments on Google Classroom
- Help with logging on to or navigating through online programs (except Acellus)
- General questions about our class


## Nanakuli Elementary School:

Phone: 307-8600
Contact the school for the following reasons:

- General questions about the school
- Reporting an absence/illness
- School schedule/holidays

